Requesting an account to the Public Safety Training Campus is simple. Just follow the quick steps below.

1. **E-MAIL** - Send an e-mail to ServiceDesk@dps.ohio.gov
2. **SUBJECT LINE** - In the e-mail subject line please put the following "PSTC New User"
3. **USER INFORMATION** - Complete this form and attach it to your e-mail.

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<th>FIRST NAME</th>
<th>MI</th>
<th>LAST NAME</th>
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<tr>
<th>MAILING ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP</th>
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<th>PHONE</th>
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<tr>
<th>OCCUPATION / JOB TITLE</th>
<th>WORK PHONE</th>
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<tr>
<th>EMPLOYER / SCHOOL / UNIVERSITY</th>
<th>Are you employed by the State of Ohio?</th>
<th>Yes</th>
<th>No</th>
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**AFFILIATION** (select one)

- [ ] ADMINISTRATIVE SERVICES
- [ ] BOARD / COMMISSION
- [ ] CITY
- [ ] CONSULTANT
- [ ] COUNTY
- [ ] DRIVER TRAINING
- [ ] EMA
- [ ] EMS
- [ ] FEMA
- [ ] FEDERAL GOVERNMENT

- [ ] FIRE
- [ ] FIRE AND TRANSPORTATION SERVICES
- [ ] GOVERNMENT ADMINISTRATION
- [ ] HAZMAT
- [ ] HEALTH CARE
- [ ] HIGHER EDUCATION
- [ ] LAW ENFORCEMENT
- [ ] MENTAL HEALTH AND ADDICTION SERVICES
- [ ] MOTORCYCLE OHIO
- [ ] NATIONAL GUARD
- [ ] NATURAL RESOURCES

- [ ] OTHER
- [ ] PRIVATE INVESTIGATOR
- [ ] PUBLIC EDUCATION
- [ ] PUBLIC HEALTH
- [ ] PUBLIC SAFETY
- [ ] RED CROSS
- [ ] REHABILITATION AND CORRECTION
- [ ] SECURITY GUARD
- [ ] STATE
- [ ] STUDENT IN EMS / FF PROGRAM
- [ ] VOLUNTARY

**EMA ONLY - COUNTY**

**EMA ONLY - FEMA SID #**

**EMS ONLY - EMS / FF CERTIFICATE #**

**EMS ONLY - EMS / FF CERTIFICATE STATE**

**LAW ENFORCEMENT ONLY - DEPARTMENT**

**REGISTER MY ACCOUNT UNDER THE OHIO DEPARTMENT OF PUBLIC SAFETY** (select one)

- [ ] BUREAU OF MOTOR VEHICLES
- [ ] EMERGENCY MANAGEMENT AGENCY
- [ ] EMERGENCY MEDICAL SERVICES
- [ ] HOMELAND SECURITY

- [ ] OHIO STATE HIGHWAY PATROL
- [ ] OFFICE OF CRIMINAL JUSTICE SERVICES (OCJS-NON LAW ENFORCEMENT)
- [ ] PRIVATE INVESTIGATOR SECURITY GUARD SERVICES (PISGS)

**ADDITIONAL INFORMATION**

**NOTE:** If user information is incomplete, it will delay the creation of the account.

4. **USERNAME & PASSWORD** - Your user name and password will be sent to you from training@dps.ohio.gov within one business day from submitting your request. This is the information you will use to log into the training campus.

Please adjust your e-mail settings to make sure you receive e-mails from training@dps.ohio.gov. If you find a training@dps.ohio.gov e-mail in your junk mail or spam box, mark the e-mail by clicking "Not spam" or "Add to Safe Senders List" so future e-mails will not be intercepted.